



**ENERGY IMPROVEMENT CORPORATION, LDC  
Board Meeting Minutes: July 16, 2019**

A special meeting of the EIC Board of Directors was held on Tuesday, July 16, 2019, at 8:00am at 2051 Baldwin Road, Yorktown Heights and via video conference at 1051 Boston Post Rd, Rye; 22 Market St, 3rd Flr, Poughkeepsie; County Office Bldg, 60 Hawley St, Binghamton; and at 138 North Court St, B-4, Suite 209, Wampsville.

**ROLL CALL**

A roll call was taken and the meeting was called to order at 8:10am by Chair, Charles B. Strome, III.

**Board Members Present:**

Chris Burdick	Mark Scimone (v/c-established @ 8:20am)
Jason Garnar (v/c)	Heidi Seelbach (v/c)
Dana Levenberg arrived 8:15am	Marcus Serrano (v/c)
Warren Lucas	Charles B. Strome III

**Absent:** Andre Rainey

**EXECUTIVE SESSION**

On a motion by Charles B. Strome III and seconded by Chris Burdick it was unanimously agreed to leave the current meeting at 8:35am and reconvene in Executive Session to discuss personnel issues. *Ayes: 7 / Nays: 0 Abstained: 1 (M. Scimone did not video connection established at the time of this vote)*

Having completed the personnel discussion and on a motion by Chris Burdick and seconded by Dana Levenberg and all in favor, the Executive Session was adjourned at 8:35am and the regular meeting resumed. *Ayes: 8 / Nays: 0*

**MANAGEMENT STRUCTURE**

On a motion by Charles B. Strome III and seconded by Chris Burdick, it was unanimously agreed to eliminate the three Co-Executive Director structure currently in place and institute one Executive Director and one Chief Fiscal Officer and furthermore, named Susan Morth as Executive Director and Alain Pierroz as Chief Fiscal Officer. All in favor, so be it **RESOLVED** that there will be one Executive Director and Susan Morth will serve as EIC Executive Director and a Chief Fiscal Officer and Alain Pierroz will serve as Chief Fiscal Officer. Mark Thielking, former Co-Executive Director, will report to Susan Morth. *8 Ayes / 0 Nays*

**Others Present:** Susan Morth (brought in after vote)

The Board expressed during the past year there was a lack of information presented to the Board; acknowledged, some of their own doing, on major items such as legal expense issues. The Chair instructed Susan Morth to handle staffing and salaries, establish more frequent meetings of the Board, and present the Board with budget threshold recommendations requiring Board approval.

Chris Burdick stressed the need to continue the residential program along with the CPACE program and has asked Susan Morth to present some recommendations on how this can be accomplished as well as expressing that any significant financial decisions need to be approved by the Board such as grant applications, etc.

All Board members present authorized Charles B. Strome III, Chris Burdick and Warren Lucas to discuss and determine the Executive Director salary.

Susan Morth thanked the Board and agreed to give timely updates and frequently communicate with the Board members on major issues.

**PUBLIC COMMENT:** None

On a motion by Charles B. Strome III and seconded by Chris Burdick and there being no additional discussion before the Board, the meeting was adjourned at 8:46am.

The next meeting of the EIC Board of Directors will be on September 11, 2019, at 8:00am and will be held at the EnergizeNY offices in Yorktown Heights, NY.