



**ENERGY IMPROVEMENT CORPORATION, LDC
Board Meeting Minutes: November 20, 2019**

A meeting of the EIC Board of Directors was held on Wednesday, November 20, 2019, at 2875 Route 35, Katonah, and via video conference at 16 Croton Avenue, Ossining; 22 Market St, 3rd Flr, Poughkeepsie; County Office Bldg, 60 Hawley St, Binghamton; and at 138 North Court St, B-4, Suite 209, Wampsville.

ROLL CALL

A roll call was taken and the meeting was called to order at 8:35 am by Chair, Charles B. Strome, III.

Board Members Present:

Chris Burdick
Jason Garnar (v/c)
Dana Levenberg (v/c)
Warren Lucas
Mark Scimone (v/c – joined at 8:45am)
Heidi Seelbach (v/c)
Charles B. Strome III

Others Present:

Lauren Brois
Carolyn Cassata
Mike Castracan
Bob Fischmann
Anna Lee
Susan Morth
Alain Pierroz
Sarah Smiley

Absent: Andre Rainey

MINUTES

It was unanimously agreed to accept and approve the minutes of the September 11 and October 16, 2019, Board of Director's meetings. All in favor, so be it **RESOLVED** that the September 11 and October 16, 2019 meeting minutes are approved. (**Attachment A & B**)

Motion: 1st: Chris Burdick 2nd: Dana Levenberg Ayes: 6 Nays: 0
(Mark Scimone not present at the time of this vote)

BYLAWS

It was unanimously agreed by the Board to recommend to the full EIC membership the modified Bylaws and amended as discussed at this meeting that all taxing authorities within the state be eligible for EIC membership. And furthermore, the existing Nominating Committee will work with EIC management to identify a slate of candidates that best fit the new board member criteria as outlined in the modified Bylaws and said slate to be presented at the Annual Meeting on March 25, 2020. All in favor, so be it **RESOLVED** that the Board is recommending the Bylaws with amendments as discussed at this meeting and the finalized Bylaws being mailed to all EIC members prior to the Annual Meeting on March 25, 2020, and the current Nominating Committee to work with EIC management to develop a slate of candidates for Board members to be voted on at the Annual Meeting on March 25, 2020.

(**Attachment C**)

Motion: 1st: Charles B. Strome, III 2nd: Dana Levenberg Ayes: 7 Nays: 0

EXECUTIVE SESSION

At 9:05 am and on a motion by Chris Burdick and seconded by Charles B. Strome, III, the Board left the regular meeting and reconvened in Executive Session to discuss personnel issues.

Having completed the personnel discussion, the Executive Session was adjourned and the regular meeting resumed and there being no further business before the Board, the meeting concluded at 9:26 am.

PRESENTATIONS:

Lauren Brois provided the board with an update on the residential program in Westchester County and voiced concerns regarding the program continuing. NYSERDA Heat Smart award will be made sometime early first-quarter 2020. If Heat Smart is awarded there may be a possibility for a home for the residential program in Sustainable Westchester. But many questions will need to be answered before that can happen. Carolyn Cassata will continue on the residential program in Orange County until the end of that grant. The Board asked Lauren to draft a letter to Sustainable Westchester requesting Sustainable Westchester to adopt the Energize Residential program if the Heat Smart grant is awarded.

EXECUTIVE SESSION

At 9:33 am the Board left the regular meeting and reconvened in Executive Session to discuss additional personnel issues.

Having completed the personnel discussion, the Executive Session was adjourned and the regular meeting resumed at 9:35 am and there being no further business before the Board and no public comment, the meeting concluded at 9:35 am.

NEXT MEETING

The next meeting of the EIC Board of Directors will be on December 18, 2019, at 8:00am and will be held at the EnergizeNY offices at the EIC new office location of 2875 Route 35, Katonah, NY, 10536.