



**ENERGY IMPROVEMENT CORPORATION, LDC
Board Meeting Minutes: October 16, 2019**

A meeting of the EIC Board of Directors was held on Wednesday, October 16, 2019, at 2051 Baldwin Road, Yorktown Heights and via video conference at 16 Croton Avenue, Ossining.

ROLL CALL

A roll call was taken and the meeting was called to order at 8:45am by Chair, Charles B. Strome, III.

Board Members Present:

Chris Burdick
Dana Levenberg (v/c)

Warren Lucas
Charles B. Strome III

Absent:

Jason Garnar
Andre Rainey
Mark Scimone

Heidi Seelbach
Marcus Serrano

Others Present:

Lauren Brois
Carolyn Cassata
Dan Killhoury

Anna Lee (remotely)
Susan Morth
Alain Pierroz

Note: A quorum was not present at this meeting.

PRESENTATIONS:

- 10/3/19 Executive Committee Meeting – Chris Burdick provided a recap of the discussion of the Executive Committee Meeting held on 10/3/19. Bylaw updates, future board member composition, budget required to run EnergizeNY were discussed. Minutes attached. (*Attachment A*)
- Board Member Membership – Charles B. Strome, III, requested EIC secretary, Kim Kowalski, draft a letter for his signature to Andre Rainey asking him to designate the City Manager to act on his behalf on this Board.

PUBLIC COMMENT: None

The meeting concluded at 9:25am

The next meeting of the EIC Board of Directors will be on November 20, 2019, at 8:30am and will be held at the EnergizeNY offices at the EIC new office location of 2875 Route 35, Katonah, NY, 10536.

Attendees:

Chris Burdick Warren Lucas Heidi Seelbach Charles B. Strome, III

Other Attendees:

Lauren Brois Carolyn Cassata Anna Lee Susan Morth Alain Pierroz

The meeting was called to order at 8:36am by Chris Burdick, who acted as Chair of the meeting.

Board Composition Going Forward

The Executive Committee agrees it is not beneficial to EIC to have an all municipal board. Municipal board members as well as industry experts to serve on the Board will help to move the program forward. NYSERDA, Jeff Pitkin and Jeff Hale, also suggested not having an all municipal board. NYSERDA would like to see increased membership interest from other municipalities outside of the Westchester area, in places like Buffalo, Rochester and other larger areas upstate.

Bylaws

EIC legal counsel is currently modifying the Bylaws and would like to have them readied by the 2020 Annual Meeting. Chuck requests the Executive Committee as well as the full Board be given ample time to review modified Bylaws. Chris suggests the Bylaws be submitted to the Executive Committee in November for review and then to the full Board early January. Chris stresses NYSERDA should advise and not dictate what EIC should be. On Chuck's recommendation it is agreed the modified Bylaws will be submitted to the EIC Executive Committee and NYSERDA concurrently.

EIC will continue as a constituted authority and half of the Board will be municipalities. There is value in having municipal membership because EIC will be acting as program administrator on behalf of the municipalities for which there are projects. The larger municipalities that have many projects may like to stay involved.

Energize Program

The status of the EIC Energize Program was discussed and the Heatsmart Westchester program is slated to end April, 2020 and Orange County Heatsmart will end December, 2020. EIC does not want to take on the ENYR programs through 2020 because EIC cannot guarantee ENYR will continue for a full year when the current employees know they will no longer have a job at the end of 2020. Lauren expects NYSERDA will have a decision on the grant requested the middle of January. From January to April there will be contract negotiations. If the timing is perfect, Heatsmart 1 will end and Heatsmart 2 will begin. Chuck suggested Lauren determine the cost to continue the Energize program in Westchester for the October EIC Board meeting and propose to Sustainable Westchester to sponsor Energize. Alain Pierroz states it will cost approximately \$200K to run Heatsmart and the ENY program in New Rochelle and Bedford. The current program is not scalable and this board and other elected officials will support CCA dollars supporting ENY residential. Bedford and New Rochelle should have a basic budget to operate ENY and a cost per municipality based on municipality size and number of homes and then each municipality can choose to join the program.

October Board Meeting discussion should be to bring the full Board up speed on the Bylaw updates and ENY status.

9:24 Meeting Adjourned.